



# Parent and Carer Code of Conduct

At Greasley Beauvale Primary and Nursery School, the Governors recognise the importance of ensuring equal opportunity for all children and adults. The Governors will continue to ensure that this is an essential element of all school policies and actions.

The right to develop, learn and work in an environment free from discrimination is implicit in our school's ethos and embodied in its Vision.

## ***Our Vision:***

At Greasley Beauvale Primary and Nursery School, our vision is for everyone to **reach their true potential, nurture their talents** and foster a personal **love of learning** through a **safe, engaging and challenging curriculum**. **We take notice of each other** and **strive to be healthy and happy in body and mind**. We **champion physical, emotional and mental wellbeing** to **promote the best outcomes for everyone** to **build a healthy future together**.

***At Greasley Beauvale Primary School, you are "Learning for Life" to "Paint Your Own Rainbow"***

This latest update of this policy was written in September 2025. The Full Governing Body approved it remotely through the National College and discussed during an Autumn FGB meeting.

Nominated SLT member responsible for policy: Mrs Michelle Bates

Next review date: Summer 2027

## **Statement of intent**

At Greasley Beauvale Primary and Nursery School, we strive to build a strong relationship with parents and carers to help create a stimulating learning environment that continues from school to home, providing all pupils with the opportunity to achieve to the best of their ability.

To create a welcoming and safe learning environment, the school implements a specifically designed set of rules regarding behaviour and conduct which parents and carers are expected to act in accordance with.

All staff members have the right to work without fear of violence or abuse. Therefore, physical attacks, threatening behaviour, and abusive or insulting language towards staff members, governors, visitors, pupils or other parents and carers may result in individuals being removed from the premises.

This document outlines the way parents and carers are expected to act whilst on the school premises, as well as detailing the type of behaviour that will follow a zero-tolerance approach.

### **1. Legal framework**

This document has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Education Act 2011
- Education Act 1996
- Children Act 2004
- DfE (2023) 'Keeping children safe in education 2023'
- DfE (2018) 'Controlling access to school premises'

Parents and carers are required to act in accordance with all relevant school policies and procedures at all times including, but not limited to, the following:

- Complaints Procedures Policy
- Child Protection Policy
- Home-School Communication Policy
- Separated Parents policy
- Behaviour Policy

Parents and carers can find most relevant and statutory policies on the school's website or request copies from the school office.

### **2. Expectations**

Our school expects parents and carers to:

- Act in accordance with this code of conduct at all times.

- Support and reflect the school's ethos and Rainbow Values through their behaviour (see below).
- Set a good example to pupils through their behaviour and the way they interact with staff, pupils and other adults.
- Work together with staff members for the benefit of their child and to resolve any issues of concern.
- Treat all governors, staff members, pupils, other parents and carers and any members of the school community with dignity and respect.
- Where appropriate, clarify their child's version of events with the school to bring about a peaceful solution to any issue.
- Correct their child's behaviour appropriately, particularly on the school grounds, where it could otherwise lead to conflict or aggressive or unsafe behaviour.
- Respect the school's property and environment by keeping it clean and tidy.
- Follow the school's parking rules and procedures for dropping off and collecting pupils from school.
- Dress in an appropriate manner when on the school premises and attending school events, and ensure their dress and appearance reflects that they are role models for pupils, e.g. parents and carers should not wear nightwear when dropping-off or collecting pupils.
- Behaviour in an appropriate manner during school events, trips and concerts (e.g. by not talking during shows and assemblies or be a distraction for their child).
- Refrain from bringing dogs onto the school site.

**Our Rainbow Values:**

**Respect and acceptance – “Being ready, respectful and safe in everything we do”**

**Active body and active mind – “Take ownership over your physical and mental wellbeing”**

**Inclusive yet individual – “Embrace diversity and be proud of who you are”**

**Nurture, develop and grow – “Persevere and take risks with your talents and potential”**

**Believe in yourself – “Be confident in your choices”**

**Overcome your obstacles – “Be brave, show resilience and challenge yourself”**

**Wonder and curiosity – “Ask questions and seek answers”**

### **3. Collecting Children at Home Time**

Pupils should not be collected late - all pupils are expected to be collected at 3.15pm. If a parent is delayed in picking up their child for any reason it is the parents and carers responsibility to call an authorised adult to collect the pupil from school.

Parents and carers that are going to be late picking their child up from school and cannot arrange for an authorised adult to collect the pupil from school on their behalf should inform the school as soon as possible. They should call the school office on 01773 712128 and ***not use Weduc under these circumstances.***

#### **4. Inappropriate behaviour**

The school takes instances of inappropriate behaviour very seriously and will have a zero-tolerance to any circumstances that may make pupils, staff members and other members of the school community feel threatened or at risk of harm.

Parental behaviour that the school does not tolerate includes, but is not limited to, the following:

- Discriminating against any member of the school community, including pupils, staff, governors and other parents and carers, including making any comments or remarks that go against the Protected Characteristics (e.g., age, disability, gender, marriage or civil partnership, pregnancy and maternity, race, religious beliefs, sex).
- Showing lack of respect and behaviour that is not in keeping with the school's values by using derogatory, abusive or offensive language, raising voices inappropriately at another individual or using aggressive hand gestures, e.g. raising fists and fingers.
- Bullying, harassment or intimidation, including psychologically, physical, verbal and sexual abuse offline and online; sending abusive, aggressive or threatening messages, emails or other communications to any member of the school community or writing or posting abusive, offensive or defamatory comments about an individual or the school, including on social media.
- Physically intimidating an individual or using physical violence on the school premises or on a member of the school community, e.g. hitting, slapping, punching, kicking and pushing.
- Breaching the school's security procedures or displaying disruptive or other inappropriate behaviour, which interferes or threatens to interfere with any of the school's operations or activities by trespassing on school property without prior permission or implied licence or causing intentional damage to school property.
- Partaking in unnecessary physical contact with an individual (e.g. public displays of overt affection) or arriving on the school premises partially clothed.
- Approaching another parent or pupil to discuss or reprimand them because of an issue between pupils or threatening any member of the school community in any way.

- Engaging in activities, which can be harmful to children, put them at risk or break the law on the school premises (e.g. smoking; taking illegal or harmful drugs; drinking alcohol, unless it has been supplied by the school during a licensed event; or taking photographs or videos without permission from the school).

## **5. Driving pupils to and from school**

Parents and carers should be mindful of the welfare and safety of others when dropping off and collecting their children from school. They should only park where road markings allow and should not park on, or block, the staff entrance by the back electronic gates into the school car park. Parents and carers are not permitted, to stop, wait, drop off, or pick up pupils while parked a prohibited area.

Residents' drives should not be blocked under any circumstances, even during short periods of waiting where the car is in use. Vehicles should be driven in a calm manner which causes least disturbance to residents. Parking should be considered on all roads and side streets by school and parking should not be up kerbs or on street corners (often blocking the view of the children trying to cross roads for school).

Parents and carers should drive safely, legally and follow the Highway Code within the vicinity of the school to keep everyone within the school community safe.

## **6. Managing inappropriate behaviour**

### **Stage 1 – Informal Discussion**

If a parent is behaving inappropriately, a report will be made to the Head Teacher or the most senior member of staff available in their absence, who will decide on the most appropriate course of action.

Parents and carers should raise concerns regarding another parent's behaviour or conduct directly with their child's class teacher or the Head Teacher and will not approach the parent themselves.

Parents and carers will raise concerns regarding another child's behaviour or conduct directly with their child's class teacher or the Head Teacher and will not approach the child themselves.

Instances of parents and carers displaying inappropriate behaviour will be assessed and managed on a case-by-case basis.

### **Stage 2 – Formal Discussion**

When a parent has behaved inappropriately, they will be invited to a meeting by the Head Teacher, or other appropriate senior leader, to discuss their behaviour and to attempt to resolve the issue. Where this initial meeting is not sufficient to resolve the issue, the Head Teacher, in collaboration with other staff and relevant agencies, will

consider what further action may be required. This action, depending on the situation, could include the following:

- Barring the parent from the school premises
- Contacting the police
- Seeking legal redress through the courts
- Restricting the parent's channels of communication to the school, e.g. no longer allowing the parent to send emails to a staff member directly
- Reporting content the parent has posted online to the schools' websites or social media admin teams
- Referring the case to children's social care, where the behaviour indicates that the parent poses a risk to children

Any child protection and safeguarding concerns will be addressed in accordance with the school's Child Protection and Safeguarding Policy.

The school reserves the right to escort anyone off the premises who is displaying aggressive or disruptive behaviour. The police may be contacted to provide advice on managing an incident or to assist in the removal of an individual from the premises, where necessary. The police will be contacted where a parent is being violent or has committed assault, or where the event has caused harm to an individual.

If a parent has been previously barred from the premises or has exceeded their implied access to the premises and is causing a disturbance, the police will be contacted to remove the individual from the premises.

If concerns are raised in relation to a parent's appearance or dress, personal factors will be taken into consideration, on a case-by-case basis, when addressing the concern.

### **Stage 3 – Formal Action**

If a parent persistently displays unacceptable and inappropriate behaviour, this may result in them being barred from the school's premises, in line with the Barring from the school premises section of this policy.

The Nottinghamshire Local Authority may be contacted for support where needed and legal advice may be sought or legal action taken.

***Please note: At any point during the stages of managing inappropriate behaviour, the school may have no choice but to call or engage with Nottinghamshire Police.***

## **7. Barring from the school premises**

The school has the right to bar a parent from the premises to keep the school community safe. If a parent is displaying inappropriate or concerning behaviour, they will be asked to leave the school premises. Behaviour that could result in a parent being asked to leave the premises includes aggressive, abusive or insulting behaviour

or language that is a risk to staff or pupils, or behaviour that is making staff or pupils feel threatened.

If a parent persistently or consistently behaves inappropriately on the school site, or there is a one-off incident of extremely inappropriate behaviour, the school reserves the right to bar this individual from the school site.

The school will either:

- Bar the parent temporarily, until the parent has had the opportunity to formally present their side.
- Inform the parent that they intend to bar them and invite them to present their side.

The Head Teacher will send a letter to the parent, informing them of the following information:

- Why they have been temporarily barred or face a bar
- The nature of the bar, i.e. if they are temporarily barred pending their representation or if they must present their side before the decision to bar can be made
- That they have the right to formally express their views on the decision to bar in writing to the chair of governors within 10 working days

The Head Teacher's decision to bar the parent will be reviewed by the chair of governors.

The Nottinghamshire Local Authority may be contacted for support where needed and legal advice may be sought or legal action taken.

The chair of governors will take account of any representations made by the parent and decide whether to confirm or lift the bar. The parent will be notified in writing of the decision to uphold or lift the bar.

If the decision is confirmed, the parent will be notified in writing, explaining:

- How long the bar will be in place.
- When the decision will be reviewed.

Decisions to bar will be reviewed at the end of the agreed timescale, in line with the process outlined above. Following a review, the bar may be lifted or, if there are grounds for continued concern regarding the parent's conduct, it may be extended.

Parents and carers have the right to appeal against a bar by following the complaints procedure or applying to the Civil Courts. In some cases, they may wish to contact the Local Authority. If a parent wishes to exercise this option, they will be advised to seek independent legal advice.

## **8. Monitoring and review**

This policy will be reviewed annually by the governing board, and any changes will be communicated to all members of staff and the school community. The policy will be held on the school's website for parents and carers and stored on the school system for staff.

The next scheduled review date for this policy is summer 2027.

